Job Description

Job Title: Clinical Supervisor – Brooklyn CIRT

Reports To: CIRT Director Center for Court Innovation & CASES’ Director Adult Behavioral Health Programs

Overview: The Brooklyn Court-based Intervention Resource Team (CIRT) is a program run by the Center for Court Innovation (CCI) and CASES. The program will start its operations in spring/summer 2014, providing alternative to detention (ATD) and alternative to incarceration (ATI) services for youth and adults incarcerated on Rikers Island with mental health problems, serious mental illness, and co-occurring disorders diverted from Kings County Criminal and Supreme Courts. The Brooklyn CIRT’s community-based case management, clinical, and other rehabilitation services will support participants to engage in trauma-informed and evidence-based programming, successfully exit the justice system, and progress towards self-sufficiency. The clinical supervisor is responsible for the operations of the community treatment, case management and supervision services under the direction of the Director. The supervisor oversees social work, case management, and peer specialists staff and works with the part-time program psychiatrist. The Supervisor coordinates the orientation of program admissions, caseload assignments and the day-to-day delivery of community care coordination and case management services. The Supervisor maintains oversight of program operations to ensure participants receive services that are strengths-based, culturally-sensitive and adherent to the core principles of risk, need and responsivity to reduce criminal recidivism, increase engagement in community treatment services and support participants to achieve their self-identified goals for treatment, recovery, rehabilitation, and crime-free community integration.

This position requires a creative and assertive self-starter who can support CASES and CCI to integrate their agency missions to run a seamless program with staff from both agencies.

Responsibilities:

- Oversee the clinical and administrative operations of the community case management, treatment, peers support, and rehabilitation services
- Ensure the timely flow of case management activities to meet program goals and objectives
- Oversee the integration of recovery-oriented, trauma-informed and gender-responsive services
- Assess participant immediate needs, legal circumstances, and engagement needs to complete assessments and develop service plans
- Use motivational interviewing and supervise staff in use of motivational interviewing to engage and retain participants in services
- Conduct outreach to families and significant others to gather collateral information for service planning
• Provide regular supervision to program staff
• Allocate time to direct participant services as a member of the clinical team managing a caseload of high risk and complex care participants, including conducting direct work in the community and with staff as needed to manage risk and assess staff competence
• Complete assessments, progress notes and significant program data
• Assess risk and address recidivism risk factors using valid and reliable risk and need assessment processes to identify participant risk factors for criminal recidivism and appropriate service responses
• Complete psychosocial assessments to develop universal referral form packets for NYC case management and ACT services and submit referrals to Single Point of Access (SPOA)
• Lead organizational and clinical staff meetings
• Support CIRT Director in the development strategic alliances with community providers and coordinate outreach activities to ensure accurate and update information is communicated about the CIRT
• Conduct liaison with community treatment providers (mental health and substance use), care managers, housing providers and Health Homes
• Supervise electronic chart-keeping activities in accordance with confidentiality regulations
• Authorize time sheets, ordering of supplies, vacation and leave requests and related administrative procedures to ensure the effective operations of the team
• Provide and supervise the delivery of culturally-competent services in accordance with CASES & CCI policies and practices
• Ensure the program achieves expected performance milestones in accordance with contract goals
• Utilize program data to inform program operations including the development of policies, procedures and corrective action plans
• Supervise staff and support the alignment of individual staff performance targets towards overall program goals and objectives
• Participate in CASES supervisors monthly staff meetings
• Deputize for the Director as needed
• Any other duties as required by the CASES and CCI supervisory and executive staff

Qualifications:
• NYS LCSW, licensed PsyD in good standard, or equivalent
• Ability to provide supervision to LMSW staff towards clinical credential
• At least three years of experience providing services to youth and adults with mental illness
• Knowledge of the criminal justice system and services for participants in ATD and ATI
• Spanish speaking a plus

Preferred Experience:
• Previous experience supervising multidisciplinary staff
Salary: Competitive and commensurate with experience

How to apply: E-mail cover letter and resume in Word format to alouison@cases.org. Please list the title of the position you are applying for in the subject line. No phone calls please. Only applicants selected for interviews will be contacted.

CASES is proud to be an Equal Opportunity Employer. Employment with CASES is based solely on qualifications and competence for a particular position, without regard to race, color, ethnic or national origin, age, religion, creed, gender, sexual orientation, disability, or marital, military, or citizenship status. We also actively recruit individuals with prior involvement in the criminal justice system.